

Training

Oakwood Business Systems recognises that its most important resource is its employees.

It is committed to the training and development of its workforce so that they gain the necessary skills to reach their full potential.

All employees regardless of age, grade, gender, disability or ethnic background or nature of their contract of employment are expected to undertake staff development and training, which is viewed as a continuous process throughout employment.

This will assist in enabling the organisation to achieve its aims and objectives that are to provide job satisfaction for its employees and a competent and effective workforce.

Identified strategic priorities for staff development and training, in the short to medium term are:

- Staff development and training to support technical commercialisation.
- Leadership and management development.
- Best practice in the management of people.
- Enhancing customer service delivery.
- Microsoft software training and Professional Certification
- Intel (IPI) Integration training and Certification

Training provision and staff development will be evaluated and reviewed to ensure that it is adequate, relevant, effective and provides value for money. Accountability for staff development and training rests with management at every level.

Training records will be maintained by the company secretary being subject to data protection requirements.

This policy respects equal opportunities and applies to all employees.